



## Mission

*Strengthening the Oaklands community by providing programs, services and resources for its residents, businesses and visitors.*

<b>Job Title</b>	<b>Community Dinner &amp; Games Night Event Host</b>				
<b>Program Area</b>	Community Development	<b>Length of Commitment</b>	4 months	<b>Hours</b>	Last Sunday of month Sept to June 4 – 8 p.m.
<b>Position Summary</b>	To assist in creating a fun, safe and comfortable environment for Oaklands residents to connect, dine and play games.				
<b>Duties</b>	<ul style="list-style-type: none"> <li>• Assist with setting up tables, toys, water station and greeting table</li> <li>• Assist with greeting and directing guests when they arrive</li> <li>• Play with the children</li> <li>• Monitor cleanliness</li> <li>• Assist with event take-down</li> </ul>				
<b>Impact of Position</b>	To help build community, relationships and neighbourhood identity among Oaklands residents.				
<b>Training and Support</b>	A Volunteer Orientation will be provided, along with on-the-the job training. Support and supervision will be provided by Community Dinner Coordinator and/or Community Development Coordinator.				
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Contribute and build your skills in community-building activities, event volunteering and working with people</li> <li>• Give back to your local community by supporting a valuable opportunity for neighbours to connect and build support systems</li> <li>• An excellent opportunity for youth to add experience to their resume</li> </ul>				
<b>Skills and Qualifications</b>	<ul style="list-style-type: none"> <li>• Good with people and children</li> <li>• Energetic and enthusiastic</li> </ul>				
<b>Experience Required</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>				

**Main Contact:** Erin Henneberry, Programs Coordinator

**Email:** [programs@oaklandsca.com](mailto:programs@oaklandsca.com)

**Direct Supervisor:** Beverly Coe, Community Dinner & Games Night Host

Oaklands Community Association is a registered charity | BN 882929946RR0001

Oaklands Community Centre  
2827 Belmont Ave #1, Victoria BC V8R 4B2

Oaklands Neighbourhood House  
2629 Victor Street, Victoria BC V8R 4E3